

Admissions Policy 2027/2028

Nothing is beyond our reach!

Approved by	Governing Board
Admission Authority	North Yorkshire Council
Date approved	Autumn 2026
Review date	Autumn 2027

1. Introduction

Norton Community Primary School is a maintained community primary school.

The admission authority for the school is North Yorkshire Council. The Council is responsible for determining and administering admission arrangements for community and voluntary controlled schools within North Yorkshire. Admissions are administered in accordance with:

- The School Admissions Code 2021
- The School Standards and Framework Act 1998
- North Yorkshire Council's determined admission arrangements for community and voluntary controlled schools for the 2027/28 academic year.

2. Published Admission Number (PAN)

The Published Admission Number (PAN) for entry into Reception in September 2027 is:

90 pupils.

The school will admit up to this number of children in the Reception year group if sufficient applications are received.

3. Children with an Education, Health and Care Plan (EHCP)

A child with an Education, Health and Care Plan naming Norton Community Primary School will be admitted to the school before any other applicants.

These admissions are made in accordance with the Children and Families Act 2014 and are not considered within the oversubscription criteria.

4. Applying for a Reception Place

Applications for Reception places must be submitted through North Yorkshire Council's coordinated admissions scheme.

Applications should be made online through the North Yorkshire Council admissions portal.

Key Dates for September 2027 Entry

- **15 January 2027** – Closing date for Reception applications.
- **16 April 2027** – National Offer Day.

Late applications will be considered in accordance with North Yorkshire Council's coordinated admissions arrangements.

5. Oversubscription Criteria

Where there are more applications than places available, places will be allocated in the following priority order.

Priority Group 1

Looked After Children and Previously Looked After Children

This includes:

- Children currently in the care of a local authority.
- Children who were previously looked after and ceased to be so because they were adopted, became subject to a Child Arrangements Order or Special Guardianship Order.
- Children who appear to have been in state care outside England and ceased to be in state care as a result of being adopted.

Priority Group 2

Children with Exceptional Social or Medical Reasons

Children with exceptional social or medical needs for whom Norton Community Primary School is the only appropriate school.

Supporting evidence must be provided from an appropriate professional, such as a consultant, doctor, social worker or educational psychologist. The evidence must explain:

- Why the school is uniquely suitable.
- Why alternative schools would be unsuitable.

Priority Group 3

Children Living in the Catchment Area

Children who reside within the designated catchment area of Norton Community Primary School

Priority Group 4

Children Living Outside the Catchment Area

Children who reside outside the school's catchment area.

6. Tie-Break Arrangements

If there are more applications than places available within any priority group, places will be allocated according to the shortest distance between the child's normal home address and the school.

Distances will be measured using North Yorkshire Council's geographical information system.

Where distances are identical and a final place cannot otherwise be allocated, random allocation will be used, independently supervised.

7. Deferred Entry and Part-Time Attendance

Children are entitled to a full-time place in the September following their fourth birthday.

Parents may:

- Defer their child's admission until later in the same school year.
- Request that their child attends part-time until they reach compulsory school age.

Admission cannot be deferred beyond the start of the term after the child's fifth birthday or beyond the school year for which the application was made.

8. Summer-Born Children

Parents of summer-born children (born between 1 April and 31 August) may request admission outside their normal age group.

Requests will be considered in accordance with the School Admissions Code and North Yorkshire Council's published guidance.

Each case will be considered individually based on the child's circumstances and best interests.

9. Waiting Lists

Where the school is oversubscribed, a waiting list will be maintained by North Yorkshire Council.

Children will be ranked according to the oversubscription criteria and not according to the date the application was received.

10. In-Year Admissions

An in-year application is an application for admission to a school made outside the normal admissions round, where a child requires a place in a year group other than Reception or is applying after the start of the academic year.

Applications for in-year admission to Norton Community Primary School should be made through North Yorkshire Council using the Council's published in-year admissions process.

Applications will be considered in accordance with:

- The School Admissions Code 2021.
- North Yorkshire Council's Coordinated In-Year Admissions Scheme.
- The oversubscription criteria set out in this policy where applications exceed the number of available places.

Where places are available in the requested year group, admission will normally be offered.

Where the relevant year group is full, applications will be considered against the published oversubscription criteria. If a place cannot be offered, parents/carers will:

- Receive written notification of the decision.
- Be informed of their right of appeal to an independent appeal panel.
- Have the opportunity to request that their child's name be added to the waiting list where applicable.

The school and North Yorkshire Council may seek additional information where this is necessary to determine the correct year group, address, parental responsibility, or whether exceptional circumstances apply.

Fair Access Protocol admissions will be considered in accordance with North Yorkshire Council's Fair Access Protocol, which aims to ensure that vulnerable children and those without a school place are admitted to a suitable school as quickly as possible.

11. Admissions Appeals

Parents whose application for a school place is refused have the right to appeal to an independent appeal panel.

Details of how to appeal will be included with the refusal decision and are available from North Yorkshire Council.

12. Fraudulent Applications

Any place secured through fraudulent, misleading or intentionally incorrect information may be withdrawn if the place would not otherwise have been offered.

The school and North Yorkshire Council will act in accordance with the School Admissions Code and relevant legislation.

13. Further Information

For further information regarding school admissions, appeals, waiting lists and school catchment areas, parents should contact:

North Yorkshire Council School Admissions Team

Information is available via the North Yorkshire Council School Admissions service.

Monitoring and Review

This policy will be reviewed annually and updated to reflect any changes to:

- The School Admissions Code.
- Relevant legislation.
- North Yorkshire Council admission arrangements.